**SCIENTIFIC RESEARCH LICENCE APPLICATION**

**HEALTH RELATED RESEARCH**

NRI strongly recommends that applicants review the following documents prior to submitting an application: *Scientific Research Licencing Guidelines*, *Negotiating Research Relationships in Inuit Communities: A Guide for Researchers and the CIHR: Guidelines for Health Research Involving Aboriginal Peoples*.

 For more information about the Nunavut Research Institute (NRI) please visit our web site [www.nri.nu.ca](http://www.nri.nu.ca)

**IMPORTANT**

Please be advised that your application will not be processed until the application form, project summary project proposal, participant consent forms and ethical review are received by NRI.

All documents should be uploaded in the following formats: MS Word, Adobe PDF or jpeg.

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| **SECTION 1: APPLICANT INFORMATION** |

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| **1. Project Title** |  |

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| **2.** | **Applicant’s full name and mailing address:** |  |  |
|  |  | Phone: |  |
|  | Fax: |  |
|  | Email: |  |
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| **3.** | **Field Supervisor’s name and mailing address:** |  |  |
|  |  | Phone: |  |
|  | Fax: |  |
|  | Email: |  |
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| **4.** | **Other Personnel list (name, position, affiliation)** |  |  |
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| **SECTION 2: AUTHORIZATION NEEDED** |

**1.** **Indicate all authorizations associated with the project proposal:**

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|  | **Nunavut Medical Research Permit** –Government of Nunavut |
|  | **Ethics Review** –by affiliated institution  |
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**2a. Have you applied for all authorizations required to conduct the project proposal activities?**

* **YES**
* **NO**

**2b. If so, what is the status of the application?**

**\*If Ethical approval has been granted please attach documentation. If the proposed project is still under ethical review please e-mail the approval when granted to cfilion@nac.nu.ca**

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| **SECTION 3: PROJECT PROPOSAL DESCRIPTION** |

**1. Timing**

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| Period of operation, ie. time in field: |  | to |  |
| Proposed term of authorization: |  | to |  |

**2. Region**

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| Community | Region |
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**3. Non-Technical Project Summary**

Please attach a non-technical description of the project proposal, no more than 500 words, in English and Inuktitut (+Inuinnaqtun, if in the Kitikmeot). The project description should outline the following:

* Project title
* Researcher’s name and affiliation
* Any affiliation or support from community or territorial group
* Description of project, including methodology
* Reason for research
* Project location
* Timeframe

# 4. Project Research Proposal

Please attach a full project proposal detailing the following information:

Overall Program

* purpose
* goals & objectives
* Will the research be undertaken in conjunction with or in support of any current or proposed programs in Nunavut? If so, reference the programs and explain the relationship.

Methodology

* collection protocol
* collection mechanisms
* if interviewing the participant is required, provide a list of questions to be posed
* correlation mechanisms
* indicate why specific communities were selected for your research

Data

* short & long term use of data
* accessibility to data
* short & long term storage of data
* disposal of data
* other uses of data
* intellectual property rights/ownership of data

Samples

* quantity
* short term & long term storage
* accessibility to data
* disposal of data
* other uses of samples

Reporting

* How will the research results be communicated to the individual participants, communities, regional and Nunavut organizations?

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| **SECTION 4: PARTICIPANT CONSENT FORM** |

Please attach a copy of the actual consent form that will be used during the proposed study. Consent forms must be in English and Inuktitut (+Inuinnaqtun, if in the Kitikmeot). Components of the participant consent form must include:

* project title
* description of project
* researcher’s name, address, telephone & fax.
* statement of informant rights *“I have been fully informed of the objectives of the project being conducted. I understand these objectives and consent to being interviewed for the project. I understand that steps will be undertaken to ensure that this interview will remain confidential unless I consent to being identified. I also understand that, if I wish to withdraw from the study, I may do so without any repercussions."*
* medium of interview : face to face, telephone, audio taped, video taped, photographed
* conditions for release of recorded information.
* printed name of participant, signature of participant, witness signature, date of consent.

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| **SECTION 5: COMMUNITY INVOLVEMENT & REGIONAL BENEFITS** |

**1. List the community representatives that have been contacted and provide the minutes of the meetings if available:**

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| **Community** | **Name** | **Organization** | **Date Contacted** |
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**2. How will the proposed project benefit Nunavut? Will your project provide local employment or training opportunities? Please specify.**

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**3. Please describe the nature of local services and/or logistic support that will be required from local communities, eg. Equipment, accommodations, outfitting, translations…**

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**4. What potential risks does the research pose for Nunavut residents?**

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**5. Will this research project have an impact on the Department of Health and Social Services operational staff (health centres, hospitals, etc…)? If yes, describe the impacts and how they will be mitigated:**

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**6. If any, what are the researcher’s specific needs for the Department of Health and Social Services (funds, time, facilities, data access, etc…)?**

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**7. Describe and attach documentation regarding community support or concerns for the proposed project:**

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**8. Is there a traditional knowledge component to this research project? If yes, please explain:**

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**SECTION 6: GENERAL QUESTION**

1. **Do you give NRI permission to publish project information in the Nunavut Research Institute Annual Compendium of Research Undertaken in Nunavut?**
* **YES**
* **NO**
1. If your research is related to climate change, do you agree to share your annual summary report with the Nunavut Climate Change Centre at climatechange@gov.nu.ca?

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|  YES |  |  No |  |

(Highlight or Check one)

**Applicant:**

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| --- | --- | --- | --- | --- |
| **Signature** |  | **Title** |  | **Date** |